

***MOUNT VERNON SCHOOL DISTRICT NO. 320***  
**REGULAR SCHOOL BOARD MEETING MINUTES**  
**Wednesday, April 1, 2020**

**Call to Order and Flag Salute:** Director Otos called to order a regular meeting of the Mount Vernon School District Board of Directors on April 1, 2020 at 6:00 p.m. The meeting was held by Zoom call with contact information of <https://zoom.us> 669-900-6833 Webinar ID: 626 871 297. Director Otos led the board and gallery in the flag salute.

**Roll Call of Members:** Present at the meeting were Directors Otos, Coffey, Ragusa, Samora, and Cailloux. A quorum was present. Superintendent Bruner was present. Some other staff and public on the call were staff members B. Nutting, J. Larson, T. Papendorf, P. Shanander, D. Berard, S. Gilbert, I. Vivanco, B. Ho, M. Hernandez, interpreter M. Salazar.

**Set Consent and Regular Agendas:** Superintendent Bruner requested approval to add item to New Business Letter I, Number 2, Resolution #22/19-20 Recognition of Staff during Emergency Closure. This is an action item.

**Upon motion by Director Samora, seconded and unanimously approved, the board agreed to the items in the consent and regular agendas as modified.**

**Review and Approval of Consent Agenda**

**Upon motion by Director Ragusa, seconded, and unanimously approved, the board approved all items included in the consent agenda.**

**Warrants**

- Numbers 566117 through 566155, totaling \$71,435.72
- Numbers 566156 through 566186, totaling \$1,343,168.48
- Numbers 566187 through 566392, totaling \$4,209,136.67

**Minutes**

- Regular Meeting Minutes for January 22, 2020, February 5, 2020, February 19, 2020, February 20, 2020, and February 29, 2020
- Work Study Meeting Minutes for February 26, 2020

**Personnel Report**

- Certificated: Employment; Leave; Retirement/Resignation/Termination
- Classified: Employment; Retirement/Resignation/ Termination
- Extra/Co-Curricular Stipends and Supplemental Contracts
- Unfilled Certificated positions

**Public Comments:** The recording secretary received no written comments in advance of the meeting. No comments were made at the meeting.

**Board Member Comments**

- Director Ragusa commented that the Hospital Foundation is coordination donations from companies and the public to the hospital. She appreciates their support.
- Director Samora shared that she has seen several videos from teachers and appreciates their work.
- Director Cailloux thanked the district for the work with the Catholic Housing Services to keep their families involved. She also thanked the technology department for their work ensuring students and teachers have the tools needed to continue learning.

## Superintendent's Report

Report on Harriet Rowley Elementary: P. Shanander: Principal Shanander provided information on staff and programs at Harriet Rowley for the 2019-2020 school year. Topics shared included:

- Summer Launch Teams
- Focus on the School Improvement Plan including school wide systems and MTSS/academic improvement
- Behavior Standards
- Review of monthly highlights including process to select school colors and mascot
- Review of offered clubs
- Training and staff collaboration

Audit Summary: J. Larson: Executive Director-Finance, Jennifer Larson, provided a summary of the results from the annual audit performed by the State Auditor's Office. The audit term was for the 2018-2019 school year. Highlights included:

- Duration on site was January 6, 2020-February 26, 2020
- Some focus areas were state funding for professional development
- Account structure for revenues and expenditures
- Associated student body
- Accounts payable
- Public Works projects procurement

Results in these areas were clean.

Exit recommendations for the accountability report included:

- Ensuring all executive session requirements are met by including sufficient detail in the minutes of session timing
- Post ASB financial activity on the website for each account
- Include relevant and clear information in student council minutes
- Payroll charged to Title 1 program has supported documentation

The financial audit areas included:

- Internal controls
- Compliance
- Fair presentation

Results in these areas were clean.

Exit recommendations for the financial report included:

- Internal controls and compliance in Title 1 grants

Finance & Enrollment Summary: J. Larson: Executive Director-Finance, Jennifer Larson, provided a summary of the finance and enrollment status to date. She noted the budget versus actual for period ending February 2020 was on track. She shared the monthly impact fee collections sent by the City of Mount Vernon to the district, noting the 2009 QZAB loan will have the last transfer in June 2022. Remaining balance on that loan is \$328,500.

## Old Business

Construction Update Regarding possible delays: Capital Projects Architect, Suzanne Gilbert, said there has been significant discussion with the contractor due to the Governor's proclamation to close all but essential business. The attorney general clarified that public works projects are essential and work can continue. To meet this allowance to continue working, Lydig has split subcontractors into two shifts to reduce social interaction among construction staff. TCF Architects has been working to maintain an

accurate schedule and provide supporting materials for the D form submissions. Brian Ho, TCF Architects shared information on the master plan work that is still in progress.

**New Business**

Mount Vernon High School; Old Main; Puget Sound Energy Grant: Suzanne Gilbert reviewed information on the possible availability of a Puget Sound Energy grant, noting this is considered a conservation grant for replacement of old equipment for the purpose of improved performance and energy savings. The grant is for \$86,000 and only offered after work is complete.

Resolution #22/19-20 Recognition of Staff during Emergency Closure: Superintendent Bruner thanked staff for their continued hard work during the district closure in continued service to students, families, and facilities.

**Upon motion by Director Coffey, seconded, and unanimously approved, the board adopted resolution #22/19-20 Recognition of Staff during Emergency Closure.**

**Adjournment:** There being no further business to bring before the board, the meeting adjourned at 7:22 p.m.

*Larry Otos*

Larry Otos (May 12, 2020)

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Larry Otos, Director  
Board President

*Carl Bruner*

Carl Bruner (May 13, 2020)

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Carl Bruner, Superintendent  
Secretary to the Board