

## HIGHLY CAPABLE PROGRAMS AND SERVICES

The following procedures shall be employed to nominate, assess and select students to participate in the program:

### Nomination

Anyone may nominate a child to the program, including teachers, other staff, parents, students, and members of the community. Nominators will be sent the district's nomination form to recommend a child for consideration in the program.

### Assessment

Students identified through the screening or nomination process will be assessed using multiple criteria from a variety of sources and data, including tests that measure academic achievement and attitude to determine highly capable qualification. Test results shall be recorded in the student's cumulative file.

### Selection

A multi-disciplinary selection team composed of a district administrator, counselor or other individual who can interpret achievement test results and a teacher will review data that has been collected for each of the nominated students. They will select those students who would receive the most benefit from participating in the program. The district will:

- A. Notify parents of students who have been selected. Parents shall receive a full explanation of the procedures for identification, program options, exit procedures, and the appeal process;
- B. Obtain parental permission to provide services and programs; and
- C. Schedule a meeting of all such parents.

### Program and Services Design

The District will offer highly capable students the following services including, but not limited to:

- A. Accelerated learning opportunities such as advanced subject placement and honors courses;
- B. Academic grouping arrangements that provide differentiated instruction and intellectual and interest peer group interactions; and
- C. Cooperative agreements between K-12 and institutions of higher education.

Each individual student or group of students with similar needs shall have a program plan. Services will be made available based on that plan and include a continuum of services.

### Reporting

The superintendent or designee shall provide an end-of-the-year report to the Office of Superintendent of Public Instruction (OSPI).