



## AGENDA

The Board Secretary shall be responsible for preparing the agenda for each Board meeting in accordance with the president. The agenda and relevant supplementary information shall be delivered to each Board member prior to the meeting and will be available for inspection to any interested citizen at the Superintendent's office.

To expedite business at a school board meeting, the board approves the use of a consent agenda which includes those items considered to be routine in nature. The consent agenda will appear on the regular agenda. Any item which appears on the consent agenda may be removed by a member of the board. The remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

The board may establish a regular order of business, but may change that order by general agreement or by a majority vote of the board members present.

### Legal References:

RCW 28A.320.040	Directors--Bylaws
RCW 28A.400.030	Superintendent's duties