

MVSD PROCUREMENT CARDS

(P-Cards)

What is a P-Card?

- A Visa card issued by US Bank to be used for approved purchases.
- MVSD would use two types of cards:
 - General Card-general purposes
 - Travel Card-hotel, airline tickets, train fair, bus fair

Why Use P-Cards?

- Easy to use and manage
- Saves time & money (reduce time for PO's, checks)
- Real time information/reports
- Customize cardholder controls
- Fraud control
- Districts around the area are using P-cards and are benefiting from them. (Sedro-Woolley, Arlington, Orcas Island, Marysville, Bellingham, Tacoma, Renton, Puyallup, and Olympia)

How does a P-Card Work?

- Can be used anywhere Visa is accepted
- Department/Individual Card
- Travel Card

Next Steps

- After Board Approval:
- Identify pilot program participants
 - *Technology
 - *Teaching and Learning
 - *ASB
 - *Maintenance
 - *CTE
- Order Cards
- Train staff on use
- Start Process