

Payroll Dates

Please be sure to reconcile all Frontline entries and turn in all approved additional pay time sheets to the Business Office by the **5th business day of every month**.

Pay day is once a month and always on the last business day of the month.

Contracts are spread out September through August (or hire date through August)

Month	5 th Business Day	Pay Day Date
September	September 8, 2023	September 29, 2023
October	October 6, 2023	October 31, 2023
November	November 7, 2023	November 30, 2023
December	December 7, 2023	December 29, 2023
January	January 8, 2024	January 31, 2024
February	February 7, 2024	February 29, 2024
March	March 7, 2024	March 29, 2024
April	Prior to Spring Break, if possible	April 30, 2024
May	May 7, 2024	May 31, 2024
June	June 7, 2024	June 28, 2024
July	July 8, 2024	July 31, 2024
August	August 7, 2024	August 30, 2024