# CONTINUITY OF OPERATION PLAN

The priority of the Mount Vernon School District is to maintain the greatest number of staff and students onsite for in-person learning. In some instances, there may be the need to go to remote learning, in a class, school, or the district due to health or safety concerns. If this is the case, MVSD will transition from in-person instruction to remote instruction in order to continue educational services for all students.

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schools

This plan was developed by the District Leadership Team, in consultation with stakeholders, using the requirements established by the Office of Superintendent of Public Instruction (OSPI), Washington State Department of Health, Skagit County Public Health, and the Mount Vernon Education Association.

If a class, school, or the district needs to go to remote learning for a quarantined period, students will receive instructional services through both synchronous and asynchronous learning. Class, school, and/or district closures will be communicated using Remind.

#### Synchronous Learning

- Uses Zoom for instruction
- Requires students and staff to be online at the same
- Will make up the majority of the instructional day
- Instruction is interactive between students and staff
- Attendance is taken during synchronous learning

### Technology

• Students will take home their assigned Chromebook from their school to use for instructional purposes during the quarantine period.

#### Schedules

 Students will receive a daily instructional schedule from their teacher and/or school at the time we move into remote learning.

#### **Special Services**

Staff members will provide the accommodations and/or modifications as indicated by a student's individualized plan.

#### **Asynchronous Learning**

- Allows students to complete assignments and/or engage in skill practice, without direct teacher guidance, after they have received instruction
- Asynchronous learning tools include: Google Classroom and Seesaw. Elementary school students will also use Lexia, DreamBox and Imagine Español (dual language program) for asynchronous instruction.

#### **Attendance**

- The MVSD will follow the OSPI attendance reporting requirements.
- Students will be marked present or absent for each live synchronous session by the classroom teacher.
- Students must be present for at least half of the synchronous instructional period to be counted as present for attendance reporting purposes.
- Students who are absent without contact from parent/guardian will be marked unexcused absent and the parent/guardian will be notified.

# **Food Services**

In the event of an individual building goes to remote learning, meals will be available for curbside pick-up at the closed building. In the event of a full district closure, meals will be available for curbside pick up at the following locations and times:

#### Centennial

Front of school drive through by flagpole 11am-12pm

Harriet Rowley Front of school pull through by front door 11am-12pm

Jefferson Front of school pull through adjacent to cafeteria 11am-12pm

# Little Mountain & Mount Baker

Student pickup lane 10am-12pm

#### Madison

Front of school pull through by front doors 11am-12pm

Washington Maple Lane entrance 11am-12pm

**LaVenture** Front doors by the school office. 10am-11:30am

MVHS New Main cafeteria entrance on northeast corner entrance by pull through and handicapped parking. 10am-12pm

